

HUDSON SCHOOL DISTRICT POLICY

KCD Public Gifts/Donations

Updated: December 4, 2023

Category: Recommended

Related policies: DFGA, JJE

Gifts from organizations, community groups and/or outside individuals, which will benefit the Hudson School District, shall be encouraged. A gift shall be defined as money, real or personal property, and personal services provided without consideration.

Individuals or groups contemplating presenting a gift to a school or the Hudson School District shall be encouraged to discuss in advance with the Building Principal or the Superintendent what gifts are appropriate and needed.

The Hudson School District or Board reserves the right to refuse any gift that does not contribute to the achievement of the Hudson School District's goals, or in which the ownership of the gift would tend to deplete the resources of the Hudson School District. In determining whether a gift will be accepted, consideration shall be given to the Hudson School District policies, and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students) and adherence to basic principles outlined in the regulation (KCD-R) that accompanies this policy.

The Superintendent may accept gifts subject to the terms of this policy in the amount of \$5,000 or less. The Superintendent will advise the Board in advance of acceptance if possible, or if after acceptance, at the next regularly scheduled Board meeting. Gifts in excess of \$5,000 may only be accepted by the Board. Additionally, pursuant to RSA 198:20-b, III, gifts in the amount of \$20,000 or more shall require the Board to hold a public hearing regarding any action to be taken with the gift. For gifts of less than \$20,000, the Board will post notice of the gift in the agenda of the next regularly scheduled Board meeting and will include notice in the minutes of the meeting in which the gift is discussed. The acceptance of all gifts will be made in public session. If there are more than two weeks between the donation notification and the next board meeting, acceptance is at the discretion of the Superintendent. Item will be on the agenda of the next board meeting.

Any gift accepted shall become the property of the Hudson School District, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the Hudson School District. The Hudson School District may be responsible for the maintenance of any gift it accepts.

At the time of acceptance of the gift, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or all schools in the Hudson School District. The Board will make every effort to honor the intent of the donor in its use of the gift but reserves the right to utilize any gift it accepts in the best interest of the educational program of the Hudson School District. In no case shall acceptance of a gift be considered to be an endorsement by the Board or the Hudson School District of a commercial product, business enterprise or institution of learning.

It is the responsibility of the Superintendent or designee to process the appropriate forms to update the Hudson School District's inventory and to notify the donor of acceptance or rejection of a gift. Voluntary contributions by Hudson School District employees of supplies or other minor items of personal property to be used in classrooms or school programs with an aggregate value over the school year of less than \$250 are permitted without further approval or documentation.

Receipt of voluntary contributions being made by Hudson School District employees with a value of \$250 or more must be approved as required in this policy for gifts from individuals not employed by the Hudson School District.

Active solicitation of gifts to be received by the Hudson School District, including by any school, classroom, or co-curricular program in the Hudson School District through online crowdfunding or donor websites must be approved in accordance with policy DFGA Crowdfunding.

Legal References

RSA 189:70 Educational Institution Policies on Social Media

RSA 198:20-b Appropriation for Unanticipated Funds Made Available During the Year

District History

Adopted: November 2, 2021

First Reading: November 20, 2023

Second Reading: December 4, 2023

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